



Road Ranger Safety Meeting 06/03/2015

Metric Engineering on behalf of FDOT District 2



ROAD RANGER SAFETY/TRAINING MEETING AGENDA

June 3rd, 2015



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| 1. FIRST COAST ROAD RANGERS PRESENTATION – | Marshall Adkison |
| 2. CONCERNS | |
| • AVL REPORTS | Sherrell Lall |
| • INSPECTIONS | |
| • RIDE ALONGS | |
| • ROAD RANGER SAFETY TOW – | |
| ➤ ABANDONED VEHICLES | Danson/ Reichert |
| ➤ PROCEDURE | Ryan Crist |
| • ASSET MANANEMENT CONCERNS | Josh Reichert |
| • TMC ISSUES | Ryan Crist |
| 3. ROAD RANGER OPERATORS' QUESTIONS | |
| 4. ACTION ITEMS | |
| 5. FINAL COMMENTS – | Reichert/Gaylord/Adkison |

CONTRACTOR MEETING

- **VEHICLE DOWN TIME**
- **SAFETOW - ABANDONED VEHICLE**
- **ROAD RANGER DMS ISSUE – Contract end date- 6/30/16**
- **ROAD RANGER TMC/SHRP2/DONNA**
- **SIT IN TRAINING**
- **FIRST COAST ROAD RANGERS, LLC. CONCERNS**
- **GENERAL DISCUSSION**

Meeting Minutes:

- **Greg Gaylord started the meeting and welcomed the Team. He stated Cody was under the weather and Marshall was out of town so he will run the Meeting.**
- **Greg led introductions and all individuals were introduced**
- **Greg did the Road Ranger Safety Presentation**
 - **Why do we have these meetings? Best Practices, lessons learned and what works for US from a Safety standpoint. Learn and progress. Reduce risk.**
 - **Inspections? Sherrell stated that they are going well. You know what is supposed to be on the vehicle so make sure it is there.**
 - **Greg asked how the RRs have been going through so much water? 18 cases of water used in the last week and 2 days. Give water as needed. You need to make sure it is on hand as the temperature continues to rise. Your truck is required to have 12 bottles which is counted at inspection.**
 - **Shift changes? Sherrell stated that transition times have been solid. Cody mentioned he has had to stay on a few guys lately to get back on the road. Get in and get out. Donna stated how people expect the Road Rangers to be out there and assisting.**
 - **Greg went over what is required on change. Sherrell brought up that a PM driver told her that the AM Driver used all of the sand and that is why it is missing during an inspection. Do your truck inspection at the turn. If done properly that would never happen.**

- Safe Tows have improved for tracking purposes. Sometimes a name will be missing but we need to make sure it is filled out completely. This is how First Coast is reimbursed.
- Greg went over the Florida Statute about moving vehicles out of the roadway. Unlawful to voluntarily block a travel lane or road. You will be cited if violating.
- Time off requests. Staff knows how to follow that procedure.
- Vests at all time with ID Badge which is part of the uniform. Vests on any time out of the vehicle.
- No issues with cell phone use. Use it will stopped. Never use it while operating the vehicle or any equipment.
- MOT. Any questions about cones or set up? Has been good lately. Always put your cones out! Ryan brought up a RR206 PM driver's MOT from 5/18/15 that Donna had a picture of. Great job. Set the correct tapper. 25 feet out, 1 foot in. If your cones are in bad shape get with Greg/ Marshall to have them replaced.
- Breaks have been good. A couple happening around 8AM but improved. Keep it out of peak hours.
- Dealing with angry motorists. They are out there. Stay professional. Put distance in between if needed. Greg told a story that took place in St Johns County that his drone caught.
- A Road Ranger brought up having ROAD RANGER on the front of the truck so when they pull up behind the motorist they know who is there to help.
- Michael Livingston brought up the long list on the SPARR login. Ryan will work with Jason to get it cleaned up.
- Donna went over the Ride Along Michael Livingston did with Ron Tittle and the Media while others were out of town. Donna read the letter sent by Ron on how Mike did. Great job. (see Donna for email).
- Donna sent it to Sherrell to talk about Ride Alongs, Inspections and breaks. She reiterated the above that all was going well.
- Safe Tows:
 - Donna gave kudos on the fire arm handling. Cody did a great job saying to secure it in the motorist's car. The motorist could then lock the car, do the safe tow and retrieve his gun. This should meet the requirements of a concealed carrier. The gun would always be secured.

was just trying to stress TEAM and professionalism. He apologized if it came off the wrong way. The Road Rangers stated Jesus does a great job. From a safety and liability stand point the TMC cannot expect a Ranger to assist in that type of situation. Mike Livingston argued the way things are handled but Ryan stated that we won't change are procedures which are in place for a reason just because an AM Contractor doesn't follow their SOP. Maintenance is currently dealing with the situation. This will help our Safety and liability if something does happen.

- Road Rangers restated Transfield incidents that have been recapped in previous meetings. Running over cones, arriving just for a Case number, etc.
- It seems 2 Transfield Operators are the cause of 90% of the issues we are having. There are some really solid Transfield Operators out there.
- A Ranger stated that Transfield has relieved them twice the past month for a shoulder event. Josh stated that they are not required to assist there but if they arrive and want to take over, let them. Josh also covered that Transfield is not required for ITS Device Maintenance roadside assistance so that is why occasionally the TMC will use the RR. The TMC dynamically dispatches RRs to the route missing coverage on an as needed basis.
- A meeting between RRs, Transfield, FDOT TMC/ITS and FDOT Maintenance was discussed. Josh might get to that. Meetings have been taking place but the disconnect is hard to identify.
- Nothing from Greg, Ryan, Donna or Josh so the meeting was adjourned.
- Contractor Meeting:
 - Donna brought up the vehicle issues of late. Multiple trucks have been going off route of late. Greg brought the cuts in their budget and how a new contract could help. Josh talked about the condition of the truck and Jerry making comments but until a new contract is in place First Coast will do the best they can. \$180,000 was taken from their budget.
 - Due to the cut, Josh stated they are willing to work with them.

- Jerry also complained about the sign board. Panels arrived this week and should be replaced soon. There is some retro-fit harness that needs to be replaced prior to that happening.
- Josh and Donna will start working on the new contract soon. A little over a year left currently. Darlene was talking to Josh about 7 year contracts which could benefit offsetting some costs. Car replacement, repairs, replacing sign boards, etc.
- Josh stated that there is still a clause for a 3% decrease on renewal. That is still out there.
 - Would like to take that renewal decrease out of the new one.
- Josh still cannot get a straight answer on how RR money will be distributed.
- Greg mentioned D4 funding through TPO.
- Greg still has concerns with Budget and TPO dollars. Still being ironed out. No one really understands how this money was and will be divided out.
 - TPO at some point will want RRs in Nassau and St Johns
 - Express lanes Road Ranger will probably be an addendum to the current Road Ranger Contract in place at the time.
- Quick discussion on hurricane season and how it only takes one.
- Greg shared stories of working Hurricane Sandy.
- Donna asked for a reminder next time Cody does training. She has sat through Day 1. Greg stated it was not a secret and will let her know so she can sit in.
- Ryan recapped how SLERS approvals have taken a long period again. Ryan will follow up with the Major's office.
- Donna received a call and the meeting was adjourned.



D2 ROAD RANGER SAFETY MEETING

WEDNESDAY, JUNE 3, 2015

NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Donna Danson	FDOT	1198 Edison Ave	D2-ITS Dr. Rainey	904 360-5635	donna.danson@flhqs.com
Reed Jackson	Road Rangers	1831 W Beaver	Specialist	181-1202	reed@roadrangers.com
Amy Crist	Metric-Tmc	2198 Edison Ave	Time Manager	360-5456	amy.crist@metriceng.com
Sherrell Lau	Metric				sherrell.lau@metriceng.com
Nick Kouvatzos	FCRR	Beaver	Driver	904 585-3512	tkouvat@t.net
Nick Muey	FCRR	Beaver St	Driver	904-616-5852	nmuey@t.net
Matthew Homack	FCRR	Beaver St.	Driver	904 859-8126	
James Leigh	FCIT	Beaver St.	Driver	904-465-2159	ON FILE
KEVIN L. SHERBORN	FCRR	Pinners Hwy	Driver	904-742-7915	kevin.sherborn@yahoo.com
James R STATION	FCER	Pinners Hwy	Driver	904 810 1548	
Pygus Coleman	ECHL	5066 Park St.	Driver	904-493-8911	colem@echl.com



D2 ROAD RANGER SAFETY MEETING

WEDNESDAY, JUNE 3, 2015

NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Robert Rouse	FCRR	1544 Key Dr D1	Driver	225-5365	RRouse@firstcoast.net
Joe Nelson	FCRR		Driver	904-671-7346	
Tyson Sumner	FCRR		Driver	703-502-0229	
Valentina Anthony	FCRR		Driver	813-851-1202	SANTANA1203@gmail.com
Eric S. Norris	FCRR		Driver	904-194-2121	
JAMES RYAN DYKES	FCRR		DRIVER	904-194-2121	
Tommy Holt	FCRR	Seaside	Driver		
Rick Tapp	FCRR	9104 PHOENIX ST 32220	DRIVER	904 703 9449	RTAPP44@gmail.com
Hugh L. JOHNSON	FCRR	PHOENIX HWY	SUPERVISOR	904-508-8325	HLJOHNSON@firstcoast.com
Cody Parham	FCRR	10831 W. BAKER ST.	SUPERVISOR	904-508-8876	COPAR@firstcoastroadrangers.com
Lois Lee Lambert	FCRR		Driver	(904) 993-0524	