



# Road Ranger Safety Meeting 07/01/2015

Metric Engineering on behalf of FDOT District 2

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## ROAD RANGER SAFETY/TRAINING MEETING AGENDA

July 1, 2015



1. **FIRST COAST ROAD RANGERS PRESENTATION – Greg Gaylord/Marshall Adkison**
2. **CONCERNS**
  - **Shift Change/AVL**  
Sherrell Lall
    - Breaks
    - Inspections
    - Ride Alongs
  - **TMC ISSUES**  
Ryan Crist

**3. FDOT ROAD RANGER PROJECT MANAGER –**

**Danson/ Reichert**

- Reports
- 4<sup>TH</sup> of July – Safe Tow Only

**4. *“Your Vest Won’t Stop This Bullet”***

**5. ROAD RANGER OPERATORS’ QUESTIONS**

**6. ACTION ITEMS**

**7. FINAL COMMENTS –**

**Reichert/ Gaylord/ Adkison**

**CONTRACTOR MEETING**

- STATE RR/TIM MEETING – July 16<sup>th</sup>/17th
- ROAD RANGER DMS ISSUE – Contract end date- 6/30/16
- ROAD RANGER TMC/SHRP2
- SIT IN
- SPONSORSHIP UPDATE
- FIRST COAST ROAD RANGERS, LLC. CONCERNS
- GENERAL DISCUSSION

*Happy 4<sup>th</sup> of July*

**Meeting Minutes:**

- Donna Danson welcomed the First Coast Road Rangers and thanked them for their service and wished them a happy 4<sup>th</sup> of July that is coming up. She then turned the meeting over to Cody Parham to handle the Road Ranger presentation.
- Greg and Marshall were not in attendance
- Cody started the Road Ranger Safety meeting
- He asked why we have these.
  - We learn from every situation.
- Any safety issues this month?
  - None reported by Rangers.

➤ **Truck inspections:**

- **RR209: Burney had no badge. It was in the truck. Must be on you as that is part of your uniform.**
- **Another Ranger had an over-charged fire extinguisher.**
- **Duct tape? Was missing in some trucks but no one notified Cody or Mike. If they don't know, they cannot replace it. RR209 was a brand new truck. It is on the truck now. Cody has added the missing trash can.**
- **Cody and Mike wait at the end of every night for the Rangers to go through their trucks. Next step is to send the Rangers home early and just do the inspections themselves if the Rangers cannot do it properly. Let's not let it get to that.**
- **RR204's inspection had that there was not a phone mount in the truck. It is in there now. It was tossed on the floor board at the time of the inspection.**
- **Reflective tape on cones: inspect cones when you deploy in field. If reflective tape is bad Cody/ Mike can wrap it up during shift change. This is for your safety. Rain and heat has made this an issue. This is expensive tape and cannot be kept in every truck.**
- **Check your trucks!**
- **Donna stated that this is for your safety and for FDOT liability purposes. These nit-picky items are in the contract and needs to be followed. This can lead to Liquidated Damages if requirements are not met.**
- **Josh had no follow up to Donna's comments**

➤ **Shift changes**

- **Going pretty good**
- **Sherrell confirmed**
- **Focus on quick turnaround**
- **Shift change is when you let Cody/ Mike know you are missing something**

➤ **Authorization codes**

- **Worst it has ever been.**
- **We have been so good. Fill out every code you get. What it was for. Date and time. Use the right sheet. Sign your name!**
- **Cody went over some examples, bad and good.**

- Use the right sheet and fill it out properly. Cody/ Mike have extra forms. No excuses. When Cody/ Mike have to follow up with you it is hard to remember what you did a week or two ago.
  - This eats up Cody's time, FDOT's time and Ryan's time to cross check.
  - Donna stated that Ryan is going to stop providing missing authorizations if Cody doesn't have them which will cost First Coast money.
  - Cody will sit with certain people to show the stress this causes.
  - This is not hard!
  - Ryan stated you can use the TMC at the end of your shift to cross check everything you did that day to make sure it is accurate.
- The payroll/ scheduler software is working well
- No time off requests approved until more staff brought on board.
- Uniforms
- Brian's uniform is in Mike's truck and will be provided. Mike stated they are still working on some issues with the uniform company. Not the Rangers fault. It is how they are scanning the bar codes on the shirts and how the company is handling them.
  - Everyone is good on vests.
  - Your name tag is part of your uniform! Wear your badge.
- Make sure you have rain gear. That is an issue during these summer months. Keep your head on a swivel and be alert. Summer rains could lead to issues. Mike shared a story how while it was raining he felt the lightning on his fingertips.
- Cody asked and Donna/ Josh confirmed that if a storm makes conditions bad enough please feel free to stay in your vehicle or pull off the roadway. Safety first.
- Cell phone use has been appropriate by Rangers. If you can't get to the call that is fine. Be safe. If you pick up a call while driving on speaker tell Cody/ Mike to hold on a second to pull over so they can hear you and you can be safe.
- Mike brought up SLERS radio issues. They go into roaming and won't scan. Radios bounce between towers. Josh will check to see if they are doing any updates or changes to the SLERS network.

- Jason Summerfield is checking in on the App crashes. Cody and James are sending Jason information when the issue occurs. Jason will submit a ticket when he gets 5 logs so SwRI can help diagnose. If App crashes be patient and restart. Let TMC know.
- MOT and cone use has been solid. Cody brought up an issue that happened with Transfield. Even if Transfield says cones are not needed still put them out. Safety first. Sometimes a quick event can run longer than you think. Mike shared a story about Transfield doing work with no cones the other day. Cones will help the flow of traffic. Keep the traffic moving. Donna and Josh have been forwarding issues to the DOT Maintenance Office. Keep them coming. The transferring of duties with Transfield is improving but still needs work. Communicate with the TMC and avoid confrontation. Ryan and Cody stated for Rangers to call the TMC Supervisor desk with issues instead of the TMC RR Dispatcher. The Supervisor can take screen shots and add notes to the event.
- Breaks have been going really well. Some AM drivers are still taking breaks around 8AM. PM shifts have been great. Sometimes this can vary. It has improved.
- Avoid confrontation with angry motorists. They will always be out there. If you have to pass a DAV let the TMC know so they can dynamically dispatch another Ranger to go and assist. This could help avoid conflict.
- Between the heat and the rain this staff has been doing an excellent job.
- If the Road Rangers see that a responder is on site and the TMC doesn't have them marked as such please let the TMC know. Get with the Incident Scene Commander to see if you are needed.
- Sherrell went over her topics but Breaks and Inspections were already discussed. Her last Ride Along was with James who did a good job. Courteous, head on a swivel.
- Ryan went over that the new US-1 exit off of 95 southbound will be closed for 4 months starting July 6<sup>th</sup>. Detour will be to go down and use Emerson. Be careful and use Safe Tows as needed. Great Job by the Road Rangers. Ryan stated for the Rangers to confirm all phones have the TMC Supervisor quick call button. Try to make confirming your Authorizations with the TMC as part of your shift change.
- 4<sup>th</sup> of July will be safe tows only. Enjoy the much deserved day off- Donna.
- Donna needs to follow up on TPO advertising materials for trucks (stickers) with Pete.
- Road Rangers need more Red Tags. Donna to procure.
- There was not enough time for the "Your vest won't stop this bullet" video.
- Josh had no additional comments for the Team.

- There was no Contractor Meeting because Greg and Marshall were both not there.

## RR Safety/Training July 1, 2015

Donna Danson	-	FDOT
Sherrell Hall	-	Metric.
RUAN CRIST	-	METRIC
JOSH RECHERT	-	FDOT
Cody Parkson	-	FCRR
Michael Lyle	-	FCRR
Marshall	-	FCRR
James Leigh	-	FCRR
Matthew Hammock	-	FCRR
KELVIN L. SINGLETON		FCRR
Eric Swank		FCRR
Bryan Coleman		FCRR
JASON Burney		FCRR
Rick TRIPP		FCRR
James R STATON		FCRR
Luis Lee Lambert		FCRR
Tracy Hale		FCRR
Valentino Anthony		FCRR
1607L		FCRR