



Road Ranger Safety Meeting 2/4/2014

Metric Engineering: Jesse Gilmour



ROAD RANGER SAFETY/TRAINING MEETING AGENDA

February 4, 2014



- 1. First Coast Road Rangers Presentation – Greg Gaylord/Marshall Adkison**
- 2. FDOT Road Ranger Project Manager – Donna Danson/Josh Reichert**
 - A. TMC Supervisor**
 - B. AVL Reports – Donna Danson/Holly Walker**
 - C. Ride Alongs – Holly Walker**
 - D. Road Ranger 205/Asset management vehicle fender-bender**

E. New FDOT Program: Wrong Way Driving – Safety reminder for Road

Ranger Safety Section

F. Road Ranger Comment Card Quarterly Report

D. Highlights of individual comment card comments

3. Road Ranger Operators' questions

4. Action Items

5. Final Comments – Josh Reichert/Greg Gaylord/Marshall Adkison

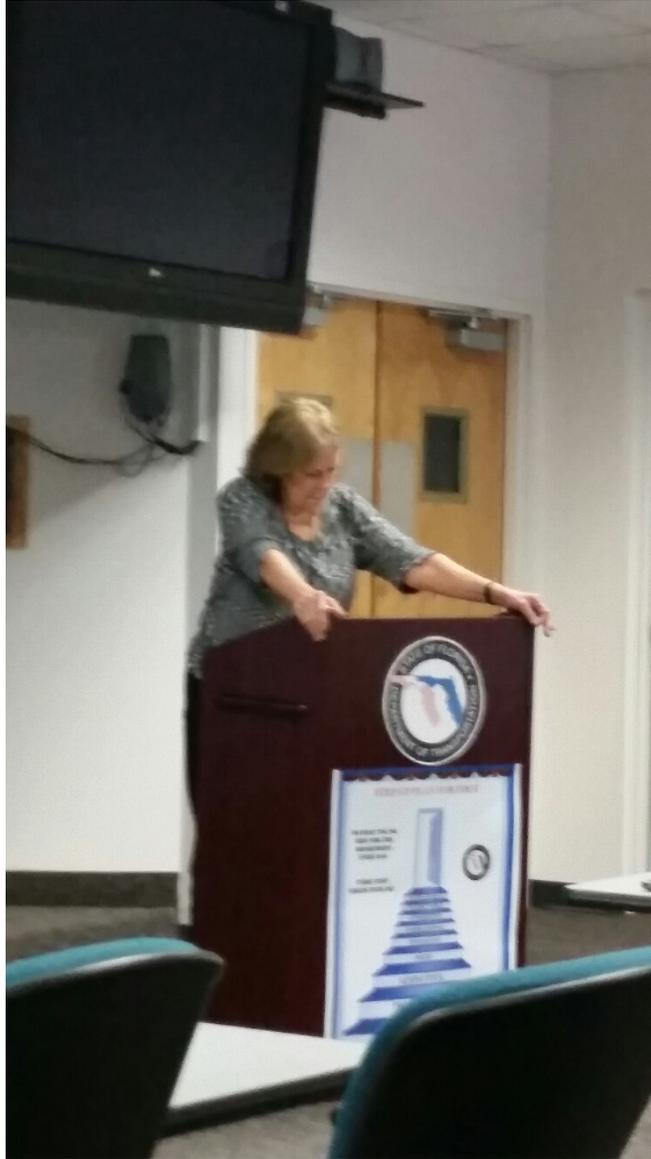
Meeting Minutes:

- Donna Danson addressed the Road Rangers first.
- First Coast Road Rangers are held to a high standard. Donna Danson is not happy with the lack of action regarding issues addressed at Road Ranger Safety Meetings. Ms. Danson feels the monthly safety meetings are not taken seriously. If there is no improvement then the monthly safety meetings will be moved to Saturdays.
- Marshall Adkinson then spoke and reviewed the presentation.
- Road Rangers are to put up their message boards at all stops.
- Road Rangers need to call the TMC at all stops and log every event. Some Road Rangers reported that they noticed after events they were still listed as “patrolling” rather than listed as “arrived”. Jesse Gilmour advised to make sure each Ranger is notifying the TMC of both the event and when they arrive on scene. Cody Parham then asked for the Road Rangers to log the event number so the TMC and FCRR can figure out where any issues lay. Cody also reminded the Road Rangers that they don’t expect each Ranger to log/create events in dangerous situations but they at minimum need to advise the TMC of their location and what is happening.
 - Ryan Crist discussed how important it is to set their status and the newly implemented IDLE ALERTS. Idle Alerts will be set off via SunGuide if a Road Ranger is set to PATROLLING and is at a speed of 0 for more than 7 minutes. That time was selected so it wouldn’t raise flags for the TMC Consultant Staff but will be long enough to filter out non-important alerts. 7 minutes should give the

Road Ranger enough time to access the situation and add an event. A report is currently being developed to track this historically. It was stated by Ryan Crist and Donna Danson that it is for the Road Rangers safety they create an event PRIOR to getting out of the vehicle. That way the TMC can track WHO they are assisting and warn motorists upstream of conditions ahead.

- Road Rangers need to pull over to the shoulder when utilizing their cellular phones.
- There are no issues with the Road Rangers speeding.
- Road Rangers are to put cones out at all events (all of their cones).
- Radio communications and etiquette is good between the Road Rangers and TMC.
- Road Rangers are to be observant at all times and not rely on the TMC or others for their protection. They are to rely on themselves. If they need back up for a location, they need to notify the TMC immediately and not wait for the TMC Operator to dispatch a second Road Ranger. Ryan Crist mentioned that things will be addressed on the TMC end of things but if the Road Ranger asks for back-up as part of their call things will happen quicker (this procedure was brought up by Cody and Marshall)
- Road Rangers need to be careful when merging into traffic. They are a “target” for complaints. Each Ranger needs to be mindful of this. With their number being on their truck it makes them a target so they need to make sure they do not put themselves in a position of liability.
- Road Rangers are to check and secure everything in their trucks. They do not need to rely on others.
- Holly Walker spoke:
 - AVL Reports are good though she noticed some issues. She has taken this task over from Jill Dawson so she is trying to familiarize herself with these reports.
 - Road Rangers need to make sure they change their status off of patrolling whenever on breaks, servicing vehicles, etc. In addition, they need to remove themselves from start of shift and set to patrolling when they go on route (or ask the TMC Operator to). This should happen immediately right after each other. There is no need to be in START OF SHIFT for more than a minute or 2.

- The Road Rangers brought up the need of START OF SHIFT if it was just to be skipped. Ryan Crist explained that it was decided at a Statewide level to meet all of the District's needs. .
- Road Rangers also need to monitor their breaks and be sure that none exceed more than fifteen minutes. REFUEL and BREAK are two spate items. The TMC Staff will develop a cheat sheet for EVENT STATUS's to assist the Road Rangers.
- Holly plans to do four random inspections each month. There are no major issues to report only minor "wear and tear" with some equipment. Cody has addressed most uniform and small issues with the staff. Holly will try and time some inspections before or after the Safety Meeting each month.
- "Ride Alongs" with Tracy Hale and Matt Hammock went well. Both were professional with motorists and very clear when communicating with the TMC. Holly spoke highly of how each performed in the field, set up MOT and communicated with the TMC. Both taught her to steer the wheels away from traffic when stopped so if they were rear-ended the truck would go into the barrier wall and not into traffic.
- Donna Danson then spoke:
 - Road Ranger 205 recently was involved in a "fender-bender" with an FDOT Maintenance Asset Manager (Transfield). Road Rangers need to be mindful and careful of other responders at incidents scenes.
 - Road Rangers were advised that the FDOT is pushing safety and awareness of wrong way driving. Everyone will have to play their part. While on shift the Road Rangers will be utilized to confirm such actions are, or are not, taking place.
 - Comment cards are important and all Rangers need to hand out when servicing vehicles. Road Ranger comment cards play a factor in the yearly budget.
 - Donna Danson then read some recent praises for each Road Ranger.
- The floor was then opened for questions.
 - Ryan Crist brought up running the shoulder (especially south of the overland bridge project) and how that was 1) against policy and 2) runs the chance if hitting debris and causing tire/ truck damage (increased due to construction area).





D2 ROAD RANGER SAFETY MEETING

WEDNESDAY, FEBRUARY 4, 2015

NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Donna Danson	FDOT	2198 Edison Ave	D2 ITS Operations	904 560-5461	donna.danson@dot.state.fl.us
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WEDNESDAY, FEBRUARY 4, 2015

NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
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