

# OIL AND HAZARDOUS MATERIALS SPILL REPORTING PROCEDURES



Public law 96-510 and 92-500 requires the immediate notification of the appropriate agency of the U.S. Government for discharges of oil or hazardous substances. Additionally, Chapters 376 and 403 of Florida Statutes require reporting of discharges to the state of Florida. The Florida Department of Environmental Protection, Bureau of Emergency Response is the lead agency for response to oil and other hazardous material releases.

## TO REPORT OIL AND HAZARDOUS MATERIAL RELEASES

**U.S. COAST GUARD NATIONAL RESPONSE CENTER**  
**(800) 424-8802**

**STATE WARNING POINT**  
**(800) 320-0519**

### PLEASE PROVIDE THE FOLLOWING INFORMATION

- Name, address, and telephone number of person reporting
- Name, address, and telephone number of person responsible
- Date and time of discharge or release
- Type or name of substance discharged or released
- Estimated amount of the discharge or release
- Location or address of discharge or release
- Source and cause of the discharge or release
- Size and characteristics of area affected by the discharge or release
- Containment and cleanup actions taken to date
- Other persons or agencies contacted

For additional information please visit the following WEB Sites:

U.S. Coast Guard at [www.uscg.mil](http://www.uscg.mil)  
Florida DEP at [www.dep.state.fl.us](http://www.dep.state.fl.us)



## Summary of Petroleum Cleanup Requirements

This 1-page summary is intended to assist a responsible party [RP] (discharger) in meeting the Florida DEP petroleum cleanup guidelines and requirements in Florida Statute 376 and Fla. Admin. Code 62-770. A detailed, multi-page guide is available upon request. BER also provides a list of emergency response cleanup contractors; **the hiring of a contractor by the RP is typically needed** to provide the necessary equipment, personnel and expertise to address the discharge and meet all of the regulatory and technical requirements.

Failure to promptly meet the requirements may result in civil and/or criminal enforcement action, and recovery of investigative or cleanup costs. Also, the quicker the cleanup, the lesser the cost and extent of cleanup needed. (Note: cleanup may *not* be delayed while waiting for insurance or fault determinations. The RP, not the insurance company, is responsible for the cleanup and compliance, regardless of insurance coverage.) Depending on many factors (especially depth and areal extent of contamination), cleanup costs typically range from \$3000 to \$25,000.

### Applicability

Applies to spills of 25 gallons or more of petroleum products to a pervious surface. Includes gasoline, diesel fuel, motor oil, kerosene, jet fuel, hydraulic oil, etc. (FAC 62-770 exempts spills <25 gallons, provided they are cleaned up; properly disposed, and no contamination remains.)

### Notification Requirements

- Discharges must be reported as soon as possible, but no later than 24 hours.
- Notify DEP via the State Warning Point, **800/320-0519**.
- If the discharge threatens or enters waters of the State, the RP must notify the State Warning Point and the National Response Center (**800/424-8802**) within 1 hour of the discharge.
- Within 7 days, must submit the required **Discharge Report Form (DRF)** to BER.

### Cleanup Requirements

- FS 376.305: "Any person discharging a pollutant...shall immediately undertake to contain, remove and abate the discharge to the satisfaction of the department." The RP can use its own OSHA-trained personnel and equipment, or hire a qualified contractor.
- Recover free product immediately (e.g., use absorbents, pumps, vacuum trucks, skimmers, etc.).
- **Soil removal**: usually takes longer to do. A contractor will usually handle all of these items, and cleanup reports.
  - Before digging, call **800/432-4770** for underground utilities check (gas lines, phone lines, power lines, etc.).
  - Obtain DOT or County/City right-of-way permit, depending on location.
  - Excavated soil shall be containerized (e.g., drums, dump trucks, roll-off containers), or temporarily stockpiled atop plastic sheeting and covered. May store on-site for 60 days stockpiled (90 days containerized), but may not be practical or allowed on road right-of-ways. Storage off-site requires a DEP permit, so the soil may *not* be taken back to the RP's facility.
  - *Disposal*: typically, at a permitted soil thermal treatment facility (or, local landfill if accepted).
  - *Note*: the amount of soil to be removed depends on amount spilled, soil permeability, area, time since the discharge, etc. A 25-gallon spill may be 1 dump truck load, but a 100-gallon spill may need several trucks.
- **Soil testing**: required to confirm cleanup and adequate soil removal.
  - "**Field screening**" may be used (e.g., instruments such as an Organic Vapor Analyzer [OVA]). The general goal is to excavate until OVA readings are <10 ppm. Readings should be done in a grid pattern, and include the sidewalls and bottom of excavation. Odor or visual cannot be used alone; an instrument must be used.
  - **Lab samples** are required (unless the spill is <100 gallons and excavated within 72 hours, then only OVA readings are needed. Typically, at least 1 bottom and 1 sidewall sample are needed. Must follow the DEP Quality Assurance rules, so a contractor or lab personnel may need to be hired for sample collection. Also, 1 lab sample of contaminated soil must be tested for disposal arrangements ("pre-burn" sample). The rule specifies the required analytical parameters.

### Source Removal Report

- A written, detailed SRR must be submitted to DEP **within 60 days** of cleanup.
- Requires many items, such as: cleanup description, disposal documentation (manifests), photographs, scaled site diagram, OVA readings, analytical lab reports, etc. DEP will thereafter notify the RP if the cleanup was adequate, or if further work is needed.





Florida Department of Environmental Protection  
Bureau of Emergency Response  
Division of Law Enforcement  
13051 North Telecom Parkway  
Temple Terrace, Florida 33637-0926  
Phone: (813)632-7641 Fax: (813)632-7669



## CHAPTER 62-770 PETROLEUM CONTAMINATION SITE CLEANUP CRITERIA

### **62-770.200 Acronyms and Definitions.**

All words and phrases defined in Section 376.301, F.S., shall have the same meaning when used in this chapter unless specifically stated otherwise in this chapter. The following words and phrases used in this chapter shall, unless the context clearly indicates otherwise, have the following meanings:

- (15) **"Discharger"** means the person who has dominion or control over the petroleum or petroleum products at the time of the discharge into the environment.
  
- (38) **"Person responsible for site rehabilitation"** (PRSR) means the real property owner, the facility owner, the facility operator, the **discharger**, or other person or entity responsible for site rehabilitation, or the Department when the Department is conducting the site rehabilitation at facilities with discharges eligible for State-funded cleanup pursuant to Sections 376.305(6), 376.3071(9), 376.3071(13), and 376.3072, F.S.
  
- (50) **"Responsible party"** means the real property owner, the facility owner, the facility operator, or the **discharger**, or other person or entity responsible for site rehabilitation unless that entity is the Department.

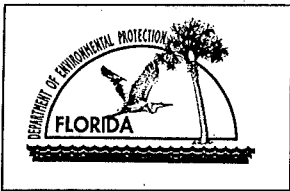
The above information can be found at the following website:

<http://www.dep.state.fl.us/legal/Rules/rulelistnum.htm>

Rules of the Department of Environmental Protection Listed in Numeric Order

Cited text from Chapter 62-770





**FDEP 24-hr. Emergency Response # (800) 320-0519**  
**Florida Department of Environmental Protection, Bureau of Emergency Response**  
**24-HOUR EMERGENCY RESPONSE CONTRACTORS**

*Emergency Response Contractors are listed by the county in which they maintain an office. Most Emergency Response Contractors can provide service to other counties and some provide service statewide. BER does not endorse any contractor and a firm's absence or presence does not imply prejudice or impropriety. Call the FDEP Bureau of Emergency Response at (850) 245-2010 with any questions.*

<u>CONTRACTOR NAME</u>	<u>OFFICE (County)</u>	<u>24-HOUR #</u>	<u>RESPONSE TYPE</u>
A&S Oil Recovery of Florida, Inc.	Pinellas	(727) 321-2602	HZ, P
AAG Environmental	Alachua	(800) 472-9251	HZ, P
AAG Environmental	Orange	(800) 472-9251	HZ, P
AAG Environmental	Taylor	(800) 472-9251	HZ, P
AAG Environmental	Marion	(800) 472-9251	HZ, P
AAG Environmental	Seminole	(800) 472-9251	HZ, P
AAG Environmental	Volusia	(800) 472-9251	HZ, P
AM Environmental	Palm Beach	(561) 779-6394	HZ, P
American Compliance Technologies	Alachua	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Broward	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Hillsborough	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Lee	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Orange	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Pinellas	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Polk	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Seminole	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Volusia	(800) 226-0911	HZ, P, X, R, Hg
American Compliance Technologies	Duval	(800) 226-0911	HZ, P, X, R, Hg
Affordable Environmental Audits	Sumter	(352) 568-1930	HZ, P
Clark Environmental, Inc.	Polk	(863) 425-4884	HZ, P
Clean Harbors Environmental Services, Inc.	Polk	(800) 699-8916	HZ, P, Hg
Cliff Berry, Inc.	Broward	(800) 899-7745	HZ, P, Hg
Cliff Berry, Inc.	Brevard	(321) 639-4199	HZ, P, Hg
Cliff Berry, Inc.	Miami-Dade	(800) 899-7745	HZ, P, Hg
Cliff Berry, Inc.	Duval	(800) 899-7745	HZ, P, Hg
Cliff Berry, Inc.	St. Lucie	(800) 899-7745	HZ, P, Hg
Cliff Berry, Inc.	Hillsborough	(800) 899-7745	HZ, P, Hg
Common Ground Environmental, Inc.	Polk	(863) 860-0826	HZ, P
Diversified Environmental Services, Inc.	Hillsborough	(813) 248-3256	P
Eco-Care, Inc.	Miami-Dade	(305) 558-2277	HZ, P, Hg
Environmental Hazmat Services, Inc.	Houston, Alabama	(866) 440-8734	HZ, P
Environmental Management Solutions, LLC	Lake	(352) 241-9173	HZ, P
Environmental Remediation Services	Duval	(800) 718-5598	HZ, P, Hg
Environmental Research and Restoration	Broward	(954) 989-3322	HZ, P, X, Hg
EnviroTrac Ltd.	Hillsborough	(813) 626-8443	P
E. Q. Florida	Hillsborough	(800) 624-5302	HZ, P, Hg
Express Commercial, Inc.	Volusia	(386) 804-2160	P, Hg
FCC Environmental	Broward	(800) 235-0189	HZ, P, Hg
FCC Environmental	Orange	(800) 235-0189	HZ, P, Hg
FCC Environmental	St Lucie	(800) 235-0189	HZ, P, Hg
Florida Environmental Compliance Corporation	Duval	(904) 731-8959	P, Hg
Florida Environmental Regulation Specialists, Inc. (FER)	Charlotte	(800) 761-3777	HZ, P
Florida Environmental Regulation Specialists, Inc. (FER)	Lake	(800) 761-3777	HZ, P
Florida Environmental Regulation Specialists, Inc. (FER)	Orange	(800) 761-3777	HZ, P
Florida Environmental Regulation Specialists, Inc. (FER)	Alachua	(800) 761-3777	HZ, P
Florida Environmental Regulation Specialists, Inc. (FER)	Seminole	(800) 761-3777	HZ, P
Florida Environmental Regulation Specialists, Inc. (FER)	Volusia	(800) 761-3777	HZ, P
Handex Consulting & Remediation	Palm Beach	(561) 243-9551	HZ, P
Handex Consulting & Remediation	Hillsborough	(813) 626-4646	HZ, P
Handex Consulting & Remediation	Lake	(352) 735-1800	HZ, P
Handex Consulting & Remediation	Miami-Dade	(305) 231-1971	HZ, P
Handex Consulting & Remediation	Leon	(850) 878-0813	HZ, P
HEPACO, Inc.	Clay	(800) 888-7689	HZ, P, X, R, Hg
Hoffer & Associates	Charlotte	(941) 628-0205	HZ, P, R
Howco Environmental Services	Pinellas	(727) 327-8467	HZ, P
Incident Management Solutions, Inc.	Lake	(321) 228-2334	HZ, P
Jacksonville Pollution Control, Inc.	Duval	(904) 355-4164	P
Jamson Environmental, Inc.	Hillsborough	(813) 986-3310	HZ, P, R, Hg
Land Renovations, Inc.	Broward	(954) 683-8977	HZ, P
Landmark Consulting, Inc.	Broward	(954) 288-6510	HZ, P

Marine Industrial Services, Inc.	Duval	(800) 404-1062	P
Moran Environmental Recovery, Inc.	Duval	(800) 359-3740	H <sub>z</sub> , P, X, R, Hg
On-Time Environmental Services	Hillsborough	(888) 755-0554	H <sub>z</sub> , P
Petroleum World, Inc.	Broward	(954) 581-4455	H <sub>z</sub> , P, Hg
Petroleum Technicians, Inc.	Volusia	(800) 537-9383	P
Petrotech Southeast, Inc.	Orange	(800) 293-1743	H <sub>z</sub> , P
Ragin Cajun	Palm Beach	(561) 346-5866	H <sub>z</sub> , P
Raider Environmental	Broward	(954) 316-0633	H <sub>z</sub> , P
Reactive Explosive Materials Training Group	Polk	(800) 736-8295	H <sub>z</sub> , R, X, Hg
Shaw Environmental	Lake	(800) 537-9540	H <sub>z</sub> , P, Hg
Shaw Environmental	Dade	(800) 537-9540	H <sub>z</sub> , P, Hg
Soil Remediation, Inc. (SRI)	Lowndes, Georgia	(800) 215-7066	P
SWS Environmental First Response	Bay	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Broward	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Escambia	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Hillsborough	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Lee	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Orange	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Pinellas	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
SWS Environmental First Response	Polk	(800) 852-8878	H <sub>z</sub> , P, X, R, Hg
Warren Environmental, Inc.	Suwannee	(386) 935-0650	H <sub>z</sub> , P
WRS Infrastructure & Environment, Inc.	Hillsborough	(813) 620-1432	H <sub>z</sub> , P, X, R, Hg

*Key for above response contractors: H<sub>z</sub>=Hazardous Materials, P=Petroleum, X=Explosives, R=Radioactive, Hg=Mercury*

3/6/09