



# Road Ranger Safety Meeting

07/31/2018

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Metric Engineering on behalf of FDOT District 2

# **GAINESVILLE ROAD RANGER SAFETY MEETING AGENDA**



July 31st, 2018

## **1. FIRST COAST ROAD RANGERS PRESENTATION –**

**Cody Parham**

## **2. FDOT ITS Operations**

**Dee Dee Crews/ Ryan Crist**

- A. MOT General Discussion**
- B. Safety**
- C. Speed and Driving Etiquette**
- D. Procedural Errors**
- E. D2 RTMC Overview**
- F. Road Ranger Operation Interaction**
  - a. Communication**
  - b. Dispatch**
  - c. Event Information**
  - d. SPARR/ Radios**
  - e. RISC Lite**
  - f. Authorizations**
  - g. Breaks**
  - h. End of Shift**
- G. Phone/ Tablet Issues**
  - a. Connection**
  - b. Status Changes**
  - c. Location**
  - d. Event Location**
- H. D2 West Resources**

## **3. AVL**

**Sherrell Lall**

- A. Breaks/ Shift Changes**
- B. Inspections**
- C. Ride Alongs**

## **4. RTMC SUPERVISOR CONCERNS**

**Jason Evans**

## **5. ROAD RANGER OPERATOR QUESTIONS**

## 6. ACTION ITEMS

## 7. FINAL COMMENTS

FDOT/ 1<sup>st</sup> Coast Road Rangers

### Notes:

- Cody opened the meeting and welcomed everyone.
- Advised that there will be a meeting once a month.
- The room did introductions so everyone knew who was who.
- Cody started the presentation.
- Sherrell will be doing Inspections which will become a regular and will be random.
- She is hoping to do ride alongs in future. We are making sure the procedures are being followed.
- Communications has been a big issue. 13 now has a radio. Truck to Truck please do not use radio, please use cell phone. All cell phones must be carried outside of the vehicle. Case must stay in truck. Please take it off your phone and leave it in the truck at the end of the day.
- Tire changes please be careful around the exhaust. You do not have to put old tire back under the car. You can put it in the trunk. Safety first. Ask motorist to turn vehicle off first.
- Please make sure you adjust your status correctly. Please create every event no matter what it is. Even if it is giving gas, break, debris, comment card. Please list all what you do in an event. Job justification, more accurate performance measures and safety reasons.
- Message Boards, we always have to use our message board. You may tell the officer that it is part of your procedure. Dee Dee will follow up with the police officers. Also you must put out the cones. Safety first. Follow procedure. If the officer doesn't want you to use your message board and cones and you cannot assist in any other way, please ask the officer to leave. If they say no, ask the RTMC to get with the DOS to help assist. Follow your SOP.
- Please tap the light board button. Please do not slam the equipment. Have replaced that several times already.
- Dispatcher will send RISC Lite out from 7am to 7pm. Please just let the dispatcher know what is there. This will help the RISC Lite driver know what to expect or if they can even help at all. RISC Lite can act like a safe tow to make sure you are in a safe position to help motorists.
- No one should be cancelling a RISC call. Let them respond and FHP can turn them away if needed.

- Please make sure that you watch your speed. You will make it to your event. We do not need to speed to get to it. We are about safety. You are paid by time, not stops. 5 below the speed limit and in the right lane.
- Please remember that you get two breaks. 15mins total. Remember you can use the rest areas to use the restrooms. Make sure that you don't go way out of your route to take a break.
- Shift Changes should only take 15mins from time your truck arrives to get back out. Do your checks, refill what is needed and turn it around.
- Please make sure that you submit your timesheet on your last day of work. If you are on standby then submit timesheet on Sunday. Please don't forget.
- Ron, congratulations on saving the commuters life. EMS and Law Enforcement would like to say Thank You. FHP, again, says Thank You.
- BOLOs, please make sure that if you have a bolo vehicle that you call into the TMC. Make sure that you keep a safe distance. Don't flag them down. You don't know what the BOLO is for. Stay safe. It worked out this time but you never know why a motorist is acting a certain way.
- Please make sure you do not use your phone while driving. Please only use the phone when you are stopped. Utilize the RTMC to assist you. They will radio in all events so you should only use your phone while stopped on the side of the road.
- Make sure you are in a safe position to help the citizens. If you need to have them towed to a safe location to help, please do that. They will not be charged to tow to safe location.
- If you are doing a transport make sure the parent or guardian is putting in the car seat. If two Road Rangers are needed you need two authorization codes.
- Road Rangers can assist when requested in rest areas. If you are just stopped there, use your best judgement.
- Don't ask for an OT authorization code unless you are working event past your end of shift time. Do not ask before.
- Double check your event location before creating the event. If you realize the SPARR event is in the wrong location please get with the RTMC ASAP to fix. There have been way too many wrong direction/ locations so far.
- Ryan will remind the RTMC to provide what shoulder the incident is on moving forward.
- Please make sure you have signed in and turned in the survey.
- Meeting Adjourned.



## Road Ranger Safety Meeting

TUESDAY, JULY 31st 2018



NAME	ORGANIZATION	ADDRESS	JOB TITLE	PHONE	EMAIL ADDRESS
Bill McLain	Rise Life	11417 NW 59 Terr	Driver	386-438-9388	billmclain09@gmail.com
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James Fawcett	ECRR	11417 NW 59 Terr	Road Ranger	904-499-9985	tfawcett@gmail.com
Tim Taylor	Rise Life	11417 NW 59 Terr	Driver	352-275-9880	
George Brown	ECRR	11417 NW 59 Terr	Driver	352-378-1082	gatorville007@aol.com
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